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Why Do I Need Intune Company Portal?

If an employee wants to access Office 365 systems (Word, Excel, Teams, Outlook, OneDrive, etc.) on their phone, they need to download the Intune Company Portal app. This ensures that only authorized and secure devices have access to sensitive company data such as email and Teams.

The app protects against unauthorized access and unsecured devices that could impact data security -- the data is encrypted, which means it remains safe even if the device is lost or stolen.

NOTE! If an employee wants to access Office 365 systems outside the hospital's network (where the employee is connected to LSH internet), they must authenticate on their phone. This is done using an app called Microsoft Authenticator (instructions in another document).

More About Company Portal Security Settings

To comply with security policies, devices must meet certain requirements, such as having a PIN, fingerprint, or facial recognition, to ensure that no unauthorized person can access Landspítali's data.

Company Portal allows Landspitali to verify that the device is compliant with security policies, whether it is encrypted and meets all security requirements.

If the device is lost or stolen, company data can be removed from the device without touching personal data.

What Can Landspítali See and Not See?

It Can See:

- Device information, such as its type, operating system version, and whether it complies with security policies
- Company apps like Outlook and Teams to ensure they are secure and updated. If not, it can see what requirements need to be met to make the device compatible

It CANNOT See:

- Personal data such as email, photos, videos, or files stored on the device
- Personal apps like social media or messaging apps
- Browser history, calls, text messages, or phone usage

How Do I Install Intune Company Portal?

iPhone

NOTE! If the phone is connected to Microsoft apps like Teams, Outlook, or OneDrive when this registration takes place, those apps need to be deleted (press and hold the app icon on the phone until a pop-up window appears - then you can select Remove App and then Delete App in the next step).

After downloading Company Portal you can retrieve these apps easily and quickly.

1. Open the App Store and search for **Intune Company Portal**. It should be one of the top apps that appear.



2. Click the **Get** button on the right side of the app name, then **Open** and **Sign in**. Log in with your Landspítali username and password.

	Cancel			
	Microsoft Intune			
	Microsoft Sign in Email or phone Can't access your account?			
Get access to company resources and keep them secure.	Next			
1	C Sign-in options			
Microsoft privacy & cookies Consistent with Microsoft and Apple policy, we do not sell any data collected by our service to any third parties for any	Terms of use Privacy & cookies			

- 3. A screen titled **More information required** will appear. Click **Next**.
- 4. A screen will appear recommending that you download the Microsoft Authenticator app. Here, click **I want to set up a different method** and then select **Phone** in the window that appears.

ncel	Cancel	Cancel
ealth ? Keep your account secure	Health Keep your account sec	? Health
Microsoft Authenticator Start by getting the app On your phone, install the Microsoft Authenticator app. Download now After you install the Microsoft Authenticator app on your device, choose "Next". Iwant to use a different authenticator app	Authenticator app Set up your account In your app, add a new account. Back New Lwant to set up a different method	X Choose a different method
I want to set up a different method		Phone Get a call or text to sign in with a code

5. In the next step, select **Iceland** in the top text field (using the dropdown), enter your phone number in the bottom field, and click **Next**. A numeric code will be sent to you via SMS. In the next step, you'll need to enter this code.

ancel	Cancel
alth	? Keep your account secure
Keep your account secur	e Phone
Phone You can prove who you are by receiving a code on your phone. What phone number would you like to use? United States (+1)	You can prove who you are by receiving a code on your phone. What phone number would you like to use? Iceland (+354) Enter phone number
Enter phone number © Receive a code Message and data rates may apply. Choosing Next means that you agree to the Terms of service and Privacy and cookies statement.	Receive a code Message and data rates may apply. Choosing Next means that you agree to the Terms of service and Privacy and cookies statement. Next
	I want to set up a different method

6. A screen should now appear with the message **Verification complete. Your phone has been registered**. Click **Next** and then **Done**.

Cancel	Cancel
Keep your account secure	Keep your account secure
Phone	Success!
Verification complete. Your phone has been registered.	Great job! You have successfully set up your security info. Choose "Done" to continue signing in.
Next	Default sign-in method:
	Phone +354 6942440
	Done
	7

7. Finally, a screen will appear with a message about potentially receiving important notifications on your phone. Click **Ok** and **Allow**.



NOTE! This setting can be changed later in Settings

8. Next, the **Set up Landspítali access** screen will appear. Click **Begin**. On the next screen, you can see what Landspítali can and cannot see on your device. Click **Continue**.

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Set up Landspítali access Set up your device to access your email, devices, Wi-Fi, and apps for work.	Device management and your privacy Here is what Landspitali can and cannot see or do on your device. Data collected will only be	Set up Landspítali access Set up your device to access your email, devices, Wi-Fi, and apps for work.
 Review privacy information Download management profile Install management profile Checking device settings 	used to ensure your device is compliant with policies to protect Landspitali data. Can't Can Output Can't Can't Solution Solution Solution • View browsing history on this device • See your personal emails, documents, contacts, or calendar • Access your passwords • View edit or delete your photos • View brotos • View brotos	 Review privacy information Download management profile Install management profile Checking device settings
Begin Postpone	- See the location of a personal device	Continue Postpone

9. You have now completed the first of four steps in this section. Click **Continue**. Then a screen will appear, and you click **Allow**. You are now finished with two of four steps. Click **Continue**.



10. Next, a screen will appear describing how to go to **Settings** to retrieve the Management Profile. Within Settings, go to **General** and then **VPN & Device Management**. There, select **Management Profile** and click **Install**.

K Back	Cancel	Install Profile	Install
How to install management profile		Management Profile	7
1. Go to the Settings app	4	0	
Select Profile Downloaded.	Signed by	IOSProfileSigning.manage.microsoft.com	1
If you don't see that option:	Description	Install this profile to get access to your company apps	
a. Select 🔘 General.	Contains	Device Enrolment Challenge	
b. Select VPN & Device Management.	More D	etails	~
2. Select Install	NOTE D	etans	í.
Follow the on-screen instructions to complete the installation.		Remove Downloaded Profile	
3. Open the Company Portal app again			
Learn more			

11. You will then receive the **Enter your passcode** notification on the screen. Enter the passcode you use to open your phone. Click **Install** and then **Install** again.

r Enter Passcode	Cancel	r Installing Profile		Cancel	Warning	Install
		Management Profile Signed by IOSProfileSigning.manage.microsoft.com		Installing t Root Certin list of trust	he certificate "Microso fication Authority" will a ted certificates on your	oft Intune add it to the r iPhone.
Enter your passcode		Description Install this profile to get access to your company apps		MOBILE DE	/ICE MANAGEMENT	
00000	0 0 0 0 0 0	Contains Device Enrolment Challenge More Details	>	Installing t administra i.manage.r DeviceGat	his profile will allow the tor at "https:// microsoft.com/ rewayProxy/ioshandler.	ashx" to
		Remove Downloaded Profile		The admin add/remov install, mai erase data	istrator may collect pe ve accounts and restric nage and list apps, and on your iPhone.	ersonal data, etions, I remotely
		Install				
		Cancel				

12. Now click **Trust** and then **Done**, which will return you to the **VPN & Device Management** screen (within Settings). Then reopen the Company Portal app.



13. You have now completed three of four steps. Click **Continue**. Now you need to wait while the device reviews settings. After that, you will have completed all four steps and click **Done**.

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Set up Landspítali access Set up your device to access your email, devices, Wi-Fi, and apps for work.	Checking device settings Please stay on this screen while we prepare to check your device.	You're all set! You should now have access to your email, devices, Wi-Fi, and apps for work.
 Review privacy information Download management profile Install management profile Checking device settings 		 Review privacy information Download management profile Install management profile Checking device settings
Learn more		Learn more
Continue		Done

14. Now you can retrieve the Microsoft apps you want on your phone. Select the app you want to download and click **Install** -- and then **Install** again.
If you want to retrieve other Microsoft apps later on, you open the Company Portal app and get them there.

